

**REGENT CANDIDATE ADVISORY COUNCIL  
MEETING MINUTES  
Friday, January 5, 2001  
1:00 p.m., Room 500S State Office Building**

Present:

Nedra Wicks, Chair  
Joe Aitken  
Ken Albrecht  
Jane Belau  
Humphrey Doermann  
Paul Dovre  
Rondi Erickson  
Frances Gardeski  
Chris Georgacas  
Richard Ista  
Dave Kanatz  
Mary McLeod  
Elizabeth Morrison  
Dave Nauman  
Colman O'Connell  
Bernie Steffen  
Jona Turner  
Jane Tschida  
Gary Willhite  
Billie Young

Absent:

Carol Batsell Benner  
Jo-Anne Stately  
Paul Rexford Thatcher  
Bob Vanasek

The Regent Candidate Advisory (RCAC) was called to order by Nedra Wicks, RCAC Chair, at 1:00 p.m. in Room 500 South of the State Office Building. Chris Georgacas, Frances Gardeski, and Gary Willhite who were newly-appointed to the council and were attending their first meeting were introduced.

Minutes

Billie Young moved approval of the minutes from the meeting on September 15, 2000. Seconded and **APPROVED**.

Announcements

Staff pointed out the list of recommended hotels included in members' folders. Staff also announced that arrangements have been made with the Department of Administration for parking passes in Lot X, near Sears for the January interview dates. Council members wishing to receive parking passes should contact Jennifer by January 15<sup>th</sup>.

The University of Minnesota Alumni Association has announced that their candidate forum is scheduled for 3:30 p.m. on Thursday, February 8<sup>th</sup> at the Kelly Inn in St. Paul.

#### Review of Procedures for Selection of Interviewees

Ms. Wicks reviewed council policies regarding the selection process for regent finalists and reminded the members that applicant names are confidential until they have been offered and have accepted an interview. Applicants were to be referred to only by the number assigned to their application during discussion. It was noted that with five open positions on the board; the council will need to recommend between ten and 20 candidates to the legislature.

Staff announced: the withdrawal of applicant #54 from consideration; a request from applicant #103 to be considered in the 5<sup>th</sup> congressional district as well as in the at-large category; the submission of an application after 4:30 p.m. but before the office closed at 5:30 p.m. on December 1; submission of addenda to two applications after December 1; and, the submission of three applications after December 1. The Council took the following actions:

- \* Motion to approve request of applicant #103 to be considered in both the 5<sup>th</sup> congressional district and at-large position. Moved by Jane Tschida, seconded and **APPROVED**.
- \* Motion to approve the distribution to the council of addenda to two applications. Moved by Humphrey Doermann, seconded and **APPROVED**.
- \* Motion to consider three applications submitted after December 1. Moved by Jane Belau, **FAILED** for lack of a second.
- \* Motion to consider one application delivered to the Legislative Coordinating Commission office on December 1 after 4:30 p.m. Moved by Mary McLeod, seconded and **APPROVED**.

Ms. McLeod reviewed the council voting procedures for the selection of interviewees (see attached Exhibit 12) and answered questions. Council discussion ensued, and included: a review of the council's document "Criteria for Selection of Regents"; references to past informational presentations to the council regarding criteria and background for regent candidates, and; council member comments regarding applications received.

Voting commenced with 20 members present and voting, and with first round proxy votes from Vanasak and Stately.

#### Student Seat

First Ballot: Two candidates received a majority vote and were automatically selected for interviews. #1 and #14.

Second Ballot: No candidates received a majority vote. Ken Albrecht moved to suspend the rules so that applicants #2 and #19 could be included. Motion failed.

Richard Ista moved to suspend the rules so that candidates receiving less than three votes could be removed from the ballot. Seconded and **APPROVED**. Mr. Ista then moved to remove from consideration those candidates with three or less votes. Seconded and **APPROVED**.

Mr. Albrecht moved the distribution of a third and final ballot. Seconded and **APPROVED**.

Third Ballot: Two candidates received a majority vote and were automatically selected for interviews, #2 and #19. Ms. Belau moved to suspend the rules to include candidates with six or more votes. Seconded and **APPROVED**. Ms. Belau then moved to add applicant #17 (who had received six votes) to the list of interviewees. Seconded and **APPROVED**.

#### Fifth District Seat

First Ballot: Three candidates received a majority vote and were automatically selected for interviews, #30, #36, and #37.

Second Ballot: One candidate received a majority vote and was automatically selected for an interview, #103.

Chris Georgacas moved the distribution of a third and final ballot. Seconded and **APPROVED**.

Third Ballot: One candidate received a majority vote and was automatically selected for an interview, #32.

#### At-Large Seat

First Ballot: Eight candidates received a majority vote and were automatically selected for interviews, #42, #84, #88, #91, #94, #95, #104, and #114.

Second Ballot: Four candidates received a majority vote and were automatically selected for interviews, #46, #62, #134, and #58.

Jona Turner moved suspension of the rules. Seconded and **APPROVED**.

Mr. Ista moved to interview all candidates with more than six votes (seven or greater). Motion failed.

Ms. Tschida moved the distribution of a third and final ballot. Seconded and **APPROVED**.

Third Ballot: Three candidates received a majority vote and were automatically selected for interviews, #48, #82, and #108.

#### Reference Checks and Notification of Interviewees

Council members were recruited to call those applicants selected for interviews. A reference sheet was distributed with the information to be conveyed, and a reminder was issued regarding the confidentiality guidelines to which the council must adhere.

Dave Naumann reviewed with the council materials developed and adopted last year to serve as a guide when making calls to better ensure consistency and quality in reference checks. Council members volunteered for reference check tasks.

Interview Procedural Details

The council discussed the length and format of interviews. Interviews may begin as early as 8:00 a.m., and each interview will be 45 minutes in length. Staff will commence scheduling as soon as possible.

Other

Council members affirmed that they would like the Chair to prepare an evaluation questionnaire for distribution to finalists at the completion of the Regent selection process.

Thanks were extended to the staff for their work in ensuring the timely progression of the selection process.

There being no other business, the meeting was adjourned at 5:30 p.m.

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Nedra Wicks, Chair