

**Regent Candidate Advisory Council
December 11, 2009
10:00 a.m. – 12:00 p.m.
300 South, State Office Building**

PRESENT

David Fisher, Chair
Joe Aitken
Ken Albrecht
Jane Belau
Bill Brady
Ardell Brede
Sonia Cairns
Paul Dovre
Patrick Duncanson
Jennifer Godinez
Lois Josefson
Harriett Porter
Bert Swanson
Paul Thatcher
Billie Young

EXCUSED

Shelley Buck
John Hyduke
Richard Ista
Daniel Kauppi
Kerstin Larson
Jo-Anne Stately

David Fisher, Chair of the Regent Candidate Advisory Council (RCAC), called the meeting to order at 10:08 am. A quorum was present.

Approve the Agenda

Billie Young moved approval of the agenda. Seconded. Motion Approved.

Presentation: Regent Candidate Criteria, Recruitment, and Legislature Expectations

Sen. Pappas addressed the Council. She thanked Council members for their service and then gave an overview of characteristics to look for in a regent candidate. She stated one of the most important qualities to look for in future regents is experience in executive search. She also suggested the Council review the membership of the Board and identify skill sets that are missing. Sen. Pappas stood for questions.

Approve minutes of meetings of January 7 & 8, 2009

Ken Albrecht moved approval of the minutes from the January 7, 2009 and January 8, 2009 meetings. Motion Approved.

Announcements, Statement of RCAC Objectives

Mr. Fisher reviewed the regent seats coming open in 2011. The four regents with terms expiring are: Anthony Baraga (District 8), Dallas Bohnsack (District 2), Steven Hunter (At-large), and David Larson, (At-large). Mr. Fisher then reviewed the current demographics of the Board of Regents.

Mr. Fisher reviewed the updated RCAC roster and announced that three members have resigned. They are: Steve Claypatch, Tony Bianco and Sylvia Kaplan.

2009 Legislative Actions

Mr. Fisher spoke to S.F. 2083, legislation enacted in 2009 that included language limiting the terms of RCAC members to two full terms. He explained this language applies to members currently serving on the council, although members may serve out the remainder of their current terms.

Presentation: Regent Candidate Criteria, Recruitment, and Legislature Expectations

Speaker Margaret Anderson Kelliher addressed the Council. She thanked the Council members for their service and then spoke to the skills and qualities legislators look for in regent candidates. She stated the qualities she looks for in regent candidates include: critical thinkers that will examine the policies before them; individuals that have disagreed at times; and individuals that have accomplished things in both their professional and personal background. She also explained that diversity was an important characteristic for the board, and that the board should reflect what Minnesota has to offer in public service. Speaker Kelliher stood for questions.

Resolutions for Approval

The Council recognized retiring members Joe Aitken, Kenneth Albrecht and Paul Dovre and thanked them for their service on the Regent Candidate Advisory Council.

Ardell Brede moved approval of congratulatory resolutions honoring Joe Aitken, Kenneth Albrecht and Paul Dovre. Motion Approved.

Summary of RCAC member 2009 survey responses

Mr. Fisher reviewed the results of the 2009 RCAC member survey. He recommended the survey results be utilized to guide and fine tune the process going forward.

Committee Reports

Recruitment: Mr. Fisher reviewed the recruitment efforts from 2008-2009 cycle. Members then discussed possible recruitment efforts for the future.

Selection Criteria: Mr. Fisher reviewed the selection criteria report that was approved by the RCAC and submitted to the legislature.

Interview Process and Questions Joe Aitkin reviewed the 17 interview questions and noted they had been put together as guide. Discussion of possible questions ensued.

References: Paul Dovre reviewed the four sources for references. They are: references provided by candidates, places of employment, governance boards and the sleuthing source. He noted the sleuthing sources are the secondary sources not listed on the application and are very productive. He also stated the reference process needs to be started immediately.

Document Review: Mr. Fisher recommended the subcommittee review the documents and make sure they are in order earlier in the process.

Candidate Orientation: Ken Albrecht highly recommended the RCAC continue to offer candidate orientation.

Officers Report: Mr. Fisher explained the executive committee met with Clyde Allen, Chair of the Board of Regents, and discussed the talents and expertise needed on the board.

Nominations Committee: Mr. Dovre presented the nominations committee report, which nominated Jane Belau as Chair and Pat Duncanson as Vice Chair of the RCAC. Mr. Dovre moved approval of the nominations. Motion Approved.

Discussion of 2010 – 2011 RCAC cycle of activities, workplan

Mr. Fisher then reviewed a proposed calendar for 2010-2011. Ken Albrecht moved to tentatively accept the calendar subject to changes by the executive committee. Motion Approved.

There being no further business the meeting adjourned at 12:25 pm